BioTEC 2022 Recruiting

**Co-Chair**

**About BioTEC**

The Biotechnology and Bioengineering Conference (BioTEC) is Canada’s top student-run conference focused on the intersection of health and technology. Since 2017, BioTEC has connected hundreds of students from Canada and 48 other countries with world-class researchers, industry professionals, investors, and entrepreneurs. In addition to its annual event, BioTEC hosts a venture capitalist-funded pitch competition for student startups, a podcast and newsletter, and focused workshops.

BioTEC continues to grow each year with the mission of empowering students to take their next step toward improving human health and well-being. We’re looking for individuals who are energized by this goal and who are keen to shape the next generation of health tech leaders.

**About the Role**

As a Co-Chair of BioTEC 2022, you will have a unique opportunity to lead a talented and diverse team of over 20 undergraduate and graduate students from across Canada. In planning and running the conference and other events, you will be responsible for harmonizing efforts across operations, sponsorship, marketing, finance, and original content sub-teams. You will work closely with your fellow Co-Chair and each team’s Director to deliver exceptional programming and build internal team processes, and you will have accountability meetings once a term with BioTEC’s Board of Directors. Finally, as Co-Chair, you will have many unique and rewarding opportunities to mentor junior team members and build valuable leadership skills. This is a year-long commitment (Jan 2022 to Jan 2023) which will require ~8h/week on average – some weeks being more demanding and others less.

**Why apply?**

We encourage you to [apply](https://forms.gle/x6Qykqd18gvcaUu4A) if you are keen to:

* Make a meaningful contribution to Canada’s biomedical community;
* Lead a high-growth organization with a track record of excellence;
* Join a talented Executive Team with highly accomplished members and alumni;
* Build strong professional relationships and friendships with ambitious, like-minded teammates from across Canada; and
* Expand your professional network through frequent interactions with field leaders.

**Minimum Qualifications**

We would love to meet you if you:

* Have strong leadership abilities, evidenced through your academics, extra-curricular activities, and/or community involvement;
* Have exceptional communication (written *and* verbal) and organizational skills;
* Are able to motivate a team and create a culture of excellence, leading by example;
* Are able to simultaneously think strategically about long-term objectives and tactically about the short-term priorities; and
* Thrive in fast-paced and dynamic environments.

**Preferred Qualifications**

Bonus points if you have:

* Experience working on a team to plan a conference;
* Experience organizing logistics of a large event; or
* Experience running social media campaigns with paid advertising.